

Application for Employment with Members Federal Credit Union

Members Federal Credit Union provides equal opportunities for all applicants and employees regardless of race, color, creed, religion, gender, age, national origin, disabled or Vietnam era veterans, or the presence of a non job related condition or disability or any other legally protected status.

Personal Information

Name _____	Address _____	City, State, Zip _____	
Phone Number _____	Email _____	SS# _____	
Position Applying For _____	Part/Full Time _____	Date Available _____	Expected Earnings _____

Employment History

Name and Address of Previous Employer			
Company _____	Position _____	Starting Date _____	
Address _____	Reason for Leaving _____	Termination Date _____	
May we contact? YES NO	Salary _____	Supervisor's Name _____	Supervisor's Phone _____

Name and Address of Previous Employer			
Company _____	Position _____	Starting Date _____	
Address _____	Reason for Leaving _____	Termination Date _____	
May we contact? YES NO	Salary _____	Supervisor's Name _____	Supervisor's Phone _____

Name and Address of Previous Employer			
Company _____	Position _____	Starting Date _____	
Address _____	Reason for Leaving _____	Termination Date _____	
May we contact? YES NO	Salary _____	Supervisor's Name _____	Supervisor's Phone _____

References

- 1.) Name _____ Relationship _____ Phone _____
- 2.) Name _____ Relationship _____ Phone _____
- 3.) Name _____ Relationship _____ Phone _____

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Education History

High School Name _____ Certificate _____	City _____ Circle Years Completed _____	Major Courses _____ 1 2 3 4
Trade or Business School Name _____ Certificate _____	City _____ Circle Years Completed _____	Major Courses _____ 1 2 3 4
College Name _____ Certificate _____	City _____ Circle Years Completed _____	Major Courses _____ 1 2 3 4
Graduate School Name _____ Certificate _____	City _____ Circle Years Completed _____	Major Courses _____ 1 2 3 4
Are you planning to pursue further studies? YES NO If so, when, where and what courses? _____		

Typing Speed _____ WPM What office machines are you familiar with? _____

If employed in the position for which you have applied, would you be in a supervisory relationship to any relative or member of your household?
YES NO If yes, please give name and relationship _____ Who referred you to this credit union? _____

Have you ever been convicted of anything other than a minor traffic violation? YES NO If yes, please explain: _____

(A "YES" answer does not automatically disqualify you from employment since the nature of the offense, date and position you are applying for will also be considered.)

Have you applied here before? YES NO If yes, when and for what position? _____

Are you at least 18 years of age? YES NO Are you eligible to work in the United States? YES NO
(Verification will be required upon hire)

Have you ever been fired from a job or asked to resign? YES NO If yes, explain: _____

Please read each statement carefully before signing

I certify that all information provided in this application is complete. I understand that any false information or omissions disqualify me from full consideration for employment and can justify my dismissal if discovered at a later date.

I authorize the investigation of any or all stated information included in this application my current employer, past employers and organizations named in this application to provide information and opinions that may be useful in the hiring decision. I release such persons and organizations eligibility in making such statements.

I understand that this application or subsequent employment does not create a contract of employment nor guaranteed employment for any definite period of time. If employed, I understand I have been hired at the will of the employer and my employment may be terminated at any time with or without cause and with or without notice.

Signature _____ Date _____

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Permission for Background Inquiry

In consideration of and connection with my application for employment and as a consideration of continuing employment, I understand that an investigative background inquiry will be performed on myself, including but not limited to consumer credit history, criminal record history, worker compensation claim history, civil record history, driving record history, employment history, and other such reports that may exhibit information on my character, work habits, performance, education and experience, along with reasons for termination of employment from previous employers, where such information exists. This research may be performed for information dating back to the past ten years.

I hereby authorize, without reservation, Members Federal Credit Union, and any party or agency contracted by Members Federal Credit Union, as a condition precedent to employment or as a condition of continuing employment, to contact any of my previous employers or to contact schools, companies, credit bureaus, law enforcement agencies, government agencies, persons and educational institutions to supply any information concerning my background and to furnish the above listed information and to release and hold harmless all parties involved from any liability and responsibility for doing so. This authorization and consent shall be valid in original, fax or copy form. I believe to the best of my knowledge that all the information I have provided is accurate, true and correct and that I fully understand the terms of this release.

Print Name

Candidates Signature

Date

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Name: _____

Social Security Number: _____

Date of Birth: _____

Address: _____

Drivers License Number: _____

Education

Degree: _____

College or University: _____

City: _____ State: _____

Date of Graduation: _____